

## Rancho Santiago AEBG Executive Board Meeting Minutes

December 14, 2015

2:00pm-4:00 pm

OEC Provisional Education Center

1937 West Chapman

Orange, CA 92868, Room 202

**Members Present:** Chrissy Gascon, Geoff Henderson, Ryan Murray, Kerrie Torres, Mary Walker, Mary Lou Vachet

**Members Absent:** Connie Van Luit

**Guests:** Sue Garnett, Raymond Hernandez, Paula Kusenda

Agenda Item	Discussion	Action Items/Follow-Up
<b>Introduction of new attendees (Chrissy)</b>	<ul style="list-style-type: none"><li>No new attendees</li></ul>	None
<b>Approval of agenda (Chrissy)</b>	<ul style="list-style-type: none"><li>A motion by <b>Mary Walker</b> and seconded by <b>Kerri Torres</b> to approve the agenda was made and was passed by a unanimous vote</li></ul>	None
<b>Approval of Consent Agenda (Chrissy)</b> <ul style="list-style-type: none"><li>Minutes: November 9, 2015</li></ul>	<ul style="list-style-type: none"><li>A motion by <b>Kerrie Torres</b> was made and seconded by <b>Ryan Murray</b> to approve the consent agenda and minutes and was passed by a unanimous vote</li></ul>	None
<b>OCDE change of voting member</b> <ul style="list-style-type: none"><li><b>Bryon Fairchild</b> has stepped down as the approved voting member for OCDE. The OCDE Superintendent has approved <b>Mary Lou Vachet</b> to be the voting member</li></ul>	<ul style="list-style-type: none"><li><b>Mary Lou's</b> paper work has been turned in and approved by the Superintendent of OCDE</li></ul>	
<ul style="list-style-type: none"><li><b>Update on the status of the Director position</b></li></ul>	<ul style="list-style-type: none"><li><b>Mary</b> has posted the Director of Special Programs position that will close on January 20th</li></ul>	<p><b>Mary</b> will forward the flyer to all</p> <p><b>Mary</b> will check to see if other agencies can be on the hiring committee and will email to all to see who would like to be on it (only voting</p>

		members)
<ul style="list-style-type: none"> <li>• <b>Vote on the following items:</b></li> <li>• <b>Vote to approve:</b> Wilson Alternative Class (falls under approved alternative teaching models)</li> <li>• <b>Budget: \$13,536</b></li> </ul>	<ul style="list-style-type: none"> <li>• A motion by <b>Mary Walker</b> was made and seconded by <b>Mary Lou</b> to approve an Alternative daytime class at Wilson Elementary and was passed by a unanimous vote</li> <li>• Wilson is close to Santa Ana College</li> <li>• It will take a semester to grow the class</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Vote to approve:</b> Wilson Daytime Babysitting (falls under approval of increased funding for student services-no budget determined)</li> <li>• <b>Budget: \$7,680</b></li> </ul>	<ul style="list-style-type: none"> <li>• A motion by <b>Kerrie Torres</b> was made and seconded by <b>Ryan Murray</b> to approve Wilson daytime babysitting and was passed by a unanimous vote</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Vote to approve:</b> Sierra Evening Babysitting(falls under approval of increased funding for student services-no budget determined)</li> <li>• <b>Budget: \$6,480</b></li> </ul>	<ul style="list-style-type: none"> <li>• A motion by <b>Kerrie Torres</b> was made and seconded by <b>Ryan Murray</b> to approve Sierra Evening babysitting and was passed by a unanimous vote</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Vote to approve:</b> Proposed new math pathways curriculum to streamline and shorten the math pathway(falls under approved curriculum support budget)</li> <li>• <b>Budget: \$3,750</b></li> </ul>	<ul style="list-style-type: none"> <li>• A motion by <b>Kerrie Torres</b> was made and seconded by <b>Mary Walker</b> to approve a proposed new math pathways curriculum and was passed by a unanimous vote.</li> <li>• 2 instructors will write this over Christmas break</li> <li>• <b>Chrissy</b> is writing this as a Best Practices model for the AEBG website</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Vote to approve:</b> Professional Development: High School Equivalency Training</li> <li>• <b>Budget: \$1000</b></li> </ul>	<ul style="list-style-type: none"> <li>• A motion by <b>Kerrie Torres</b> was made and seconded by <b>Ryan Murray</b> to approve Professional Development-High School Equivalency Training and was passed by a unanimous vote.</li> <li>• <b>Chrissy</b> explained that our flex activities are opened to all schools</li> <li>• This workshop will be held during flex week-January 6,7,8</li> </ul>	<b>Chrissy</b> will send the flex schedule out to all

<ul style="list-style-type: none"> <li>• <b>Vote to approve:</b> Professional Development: My Open Math Training</li> <li>• <b>Budget: \$1000</b></li> </ul>	<ul style="list-style-type: none"> <li>• A motion by <b>Kerrie Torres</b> was made and seconded by <b>Mary Lou Vachet</b> to approve Professional Development for My Open Math Training and was passed by a unanimous vote.</li> <li>• This workshop will be held during flex week-January 6,7,8</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Vote to approve:</b> Alignment and Transition: ABE/HSS IA's for Adults with Disabilities</li> <li>• <b>Budget: \$12,500</b></li> </ul>	<ul style="list-style-type: none"> <li>• A motion by <b>Mary Lou Vachet</b> was made and seconded by <b>Ryan Murray</b> to approve ABE/HSS IA's for the Adults with Disabilities programs and was passed by a unanimous vote.</li> <li>• This will be for the Santiago Canyon College Division of Continuing Education</li> <li>• This will be for Spring semester only as a pilot</li> </ul>	<b>Chrissy</b> will email out the job description to all
<b>AEBG Implementation Documents &amp; Budget Information</b> <ul style="list-style-type: none"> <li>• All RSAEC-AEBG implementation documents have been reviewed and approved by the CCCCCO and CDE.</li> <li>• Details of 1000 to 7000 accounts due to the Chancellor's Office December 11<sup>th</sup></li> <li>• AB86 final expenditure reporting period and grant close-out date: December 31, 2015</li> <li>• Updated RSAEC-AEBG Working Budget</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Chrissy</b> explained that the budget was certified and all deliverables were received and approved</li> <li>• <b>Chrissy</b> discussed that the state said all plans can be altered at another date</li> <li>• After the close out of AB86, we will only be working on the AEBG budget</li> <li>• <b>Chrissy</b> handed out the budget for AEBG and explained what has been budgeted so far</li> <li>• <b>Chrissy</b> explained that the sub agreement for Garden Grove will be added</li> </ul>	

