Rancho Santiago AEBG Executive Board Meeting Minutes

December 14, 2015 2:00pm-4:00 pm OEC Provisional Education Center 1937 West Chapman Orange, CA 92868, Room 202

Members Present: Chrissy Gascon, Geoff Henderson, Ryan Murray, Kerrie Torres, Mary Walker, Mary Lou Vachet

Members Absent: Connie Van Luit

Guests: Sue Garnett, Raymond Hernandez, Paula Kusenda

Agenda Item	Discussion	Action Items/Follow-Up
Introduction of new attendees (Chrissy)	No new attendees	None
Approval of agenda (Chrissy)	• A motion by Mary Walker and seconded by Kerri Torres to approve the agenda was made and was passed by a unanimous vote	None
 Approval of Consent Agenda (Chrissy) Minutes: November 9, 2015 	 A motion by Kerrie Torres was made and seconded by Ryan Murray to approve the consent agenda and minutes and was passed by a unanimous vote 	None
 OCDE change of voting member Bryon Fairchild has stepped down as the approved voting member for OCDE. The OCDE Superintendent has approved Mary Lou Vachet to be the voting member 	 Mary Lou's paper work has been turned in and approved by the Superintendent of OCDE 	
Update on the status of the Director position	Mary has posted the Director of Special Programs position that will close on January 20th	Mary will forward the flyer to all Mary will check to see if other agencies can be on the hiring committee and will email to all to see who would like to be on it (only voting

		members)
 Vote on the following items: Vote to approve: Wilson Alternative Class (falls under approved alternative teaching models Budget: \$13,536 	 A motion by Mary Walker was made and seconded by Mary Lou to approve an Alternative daytime class at Wilson Elementary and was passed by a unanimous vote Wilson is close to Santa Ana College It will take a semester to grow the class 	
 Vote to approve: Wilson Daytime Babysitting (falls under approval of increased funding for student services-no budget determined) Budget: \$7,680 	 A motion by Kerrie Torres was made and seconded by Ryan Murray to approve Wilson daytime babysitting and was passed by a unanimous vote 	
 Vote to approve: Sierra Evening Babysitting(falls under approval of increased funding for student services-no budget determined Budget: \$6,480 	 A motion by Kerrie Torres was made and seconded by Ryan Murray to approve Sierra Evening babysitting and was passed by a unanimous vote 	
 Vote to approve: Proposed new math pathways curriculum to streamline and shorten the math pathway(falls under approved curriculum support budget) Budget: \$3,750 	 A motion by Kerrie Torres was made and seconded by Mary Walker to approve a proposed new math pathways curriculum and was passed by a unanimous vote. 2 instructors will write this over Christmas break Chrissy is writing this as a Best Practices model for the AEBG website 	
 Vote to approve: Professional Development: High School Equivalency Training Budget: \$1000 	 A motion by Kerrie Torres was made and seconded by Ryan Murray to approve Professional Development-High School Equivalency Training and was passed by a unanimous vote. Chrissy explained that our flex activities are opened to all schools This workshop will be held during flex week-January 6,7,8 	Chrissy will send the flex schedule out to all

 Vote to approve: Professional Development: My Open Math Training Budget: \$1000 	 A motion by Kerrie Torres was made and seconded by Mary Lou Vachet to approve Professional Development for My Open Math Training and was passed by a unanimous vote. This workshop will be held during flex week-January 6,7,8 	
 Vote to approve: Alignment and Transition: ABE/HSS IA's for Adults with Disabilities Budget: \$12,500 	 A motion by Mary Lou Vachet was made and seconded by Ryan Murray to approve ABE/HSS IA's for the Adults with Disabilities programs and was passed by a unanimous vote. This will be for the Santiago Canyon College Division of Continuing Education This will be for Spring semester only as a pilot 	Chrissy will email out the job description to all
 AEBG Implementation Documents & Budget Information All RSAEC-AEBG implementation documents have been reviewed and approved by the CCCCO and CDE. Details of 1000 to 7000 accounts due to the Chancellor's Office December 11th AB86 final expenditure reporting period and grant close-out date: December 31, 2015 Updated RSAEC-AEBG Working Budget 	 Chrissy explained that the budget was certified and all deliverables were received and approved Chrissy discussed that the state said all plans can be altered at another date After the close out of AB86, we will only be working on the AEBG budget Chrissy handed out the budget for AEBG and explained what has been budgeted so far Chrissy explained that the sub agreement for Garden Grove will be added 	

RSAEC-AEBG Logo and Website	 RSAEC logo mock-up should be ready by the end of January Chrissy will have an example to show by the next meeting in February Chrissy will meet with the web developer this week-all meetings, agendas and minutes are updated 	
Strategy Proposal Workgroup	 Next meeting will be January, 25 HSS students who are short on credits can come to Continuing ED to finish and get a diploma from the Chancellors Office through RSCCD 	
January Meeting Discussion-should we cancel the January meeting due to the holidays? 	 A motion was made by Mary Walker and seconded by Kerri Torres to cancel the January meeting and was passed by a unanimous vote by 5 voting members 	
Other	 Mary discussed that Hi-SET has been started in the jail and went very smoothly The district will use proctors and we will pay them with the AEBG grant Mary discussed the updates on the new facilities- at 1572 N. Main St in Orange and 1125 E. 17th St. in Santa Ana The site on 17th street has a lot of parking and used to be a college. It has access to bus routes and is close to the Sierra site. There is a strong need for HSS diplomas in this area. Mary discussed that they are both going for board approval in January and with the anticipation to begin lease agreements as of February 1st 	
Meeting Adjourned at 3:15pm	Next meeting: February 8, 2016 OEC Provisional Education Facility 1937 W. Chapman, Orange CA 92868 Room 202 2:00pm-4:00pm	